



Yavatmal Zilla Akhil Kunbi Samaj Dwara Sanchalit

Gopikabai Sitaram Gawande Mahavidyalaya, Umarkhed

Dist: Yavatmal Pin Code: 445206

Arts – Commerce – Science & M.C.V.C.

Dr. M.B.Kadam
M.Com. Ph.D.
Principal

gsgcollege1966@gmail.com
www.gsgcollege.edu.in

Ref.No.
Date:

Internal Quality Assurance Cell Notice

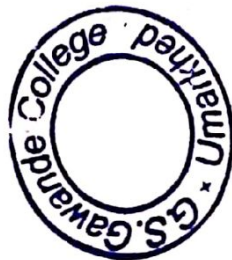
It is herewith informed to the respected members of the IQAC committee that their first meeting of the academic session 2023-24 will be held on Wednesday 26/07/2023 at the office of the principal at 3.30 pm. to discuss the following agenda.

1. Confirmation of the minutes of previous meeting.
2. Preparation of Standard Operating Procedures for all departments and stakeholder of the college.
3. Discussion on Duty Chart prepared by IQAC for 2023-24.
4. Introduction of E- Diary from the session
5. Preparation of IIQA and SSR for upcoming NAAC accreditation
6. Nomination of student representative on IQAC

Kindly attend the meeting and oblige.

Date: 20/07/2022


Coordinator
IQAC,
Gawande College, Umarkhed.




Principal
G.S. Gawande College,
Umarkhed Dist. Yavatmal.
IQAC



Yavatmal Zilla Akhil Kunbi Samaj Dwara Sanchalit

Gopikabai Sitaram Gawande Mahavidyalaya, Umarkhed

Dist: Yavatmal Pin Code: 445206

Arts – Commerce – Science & M.C.V.C.

Dr. M.B.Kadam
M.Com. Ph.D.
Principal

gsgcollege1966@gmail.com
www.gsgcollege.edu.in

Ref.No.
Date:



Internal Quality Assurance Cell Meeting Minutes

Date of meeting: 26/07/2022

Time : 3.30 p.m.

The first meeting of Internal Quality Assurance Cell of the session 2023-24 was held on 26/07/2023 at 3.30 pm at the office of the principal to discuss the agenda in the meeting.

The coordinator welcomed the principal of the college, Dr.M.B.Kadam and the chairperson of the meeting, secretary of the institution, Dr.Y.M. Raut and other IQAC faculty members after which the discussion has been held on the agenda below.

Meeting Notes (Minutes):

1. Confirmation of the minutes of previous meeting:

The minutes of the previous meeting held on 10 May 2023 was read, approved and signed by the principal.

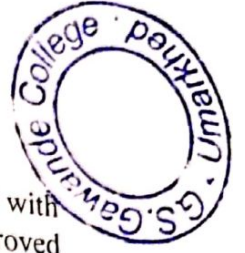
2. Preparation of Standard Operating Procedures for all departments and stakeholder of the college

As per the directions of the respected management and the Principal the draft of standard operating procedure to be applicable from the year 2023-24 was presented before the committee. Hon'ble principal gave introductory on the draft and the members discussed on the implementation policy of the document.

Decision Taken: To publish the SOPs through display boards at various places for the concern stakeholder.

3. Discussion on Duty Chart prepared by IQAC for 2023-24:

Duty chart prepared by IQAC coordinator and faculty members was read, discussed and approved by the members.



4. Introduction of E- Diary from new academic session:

As one more step towards E-governance the proposal to replace the old teaching diary with the E-diary was brought into motion by the coordinator. The members appraised and approved the proposal anonymously.

Decision Taken: To send duty chart to all teachers through E-mail.

5. Preparation of IIQA and SSR for upcoming NAAC accreditation:

According to the direction received from the university for Filling IIQA and SSR for next cycle of NAAC, the coordinator informed the members about the preparation of IQAC regarding data collection and data processing. It was recommended to begin the process beforehand in order to submit the SSR in due time. The principal suggested to hold meetings of each NAAC criteria and get the work done till September end.

Decision Taken: To prepare and procure the documents for the earliest submission of IIQA

6. Nomination of student representative on IQAC : Sandesh Sakhare, a student representative on IQAC has completed his PG degree in the year 2022-23 therefore the seat is vacated in the session 2023-24. The proposal to nominate other active student was put forth before the committee. It was suggested to nominate the student from PG classes for they can strengthen functioning of IQAC in future.

Decision Taken: Prof S.B. Waghmare proposed the name of Miss. Shruti S.Sharma, a student of M.Sc. Chemistry for the membership. Dr. P.D.Jadhav seconded the proposal. The proposal was accepted by the committee.

As all the points on agenda was discussed and there was no other matter at hand, the meeting was adjourned with the permission of the chair.


Co-ordinator
IQAC,
Gawande College, Umarkhed,


Principal
G.S.Gawande College,
Umarkhed Dist.Yavatmal.